

WEST BEND COMMUNITY MEMORIAL LIBRARY BOARD
EMERGENCY MEETING

Thursday October 6 , 2016

Members Present: Deb Bartnikowski, Karen Wachholz,
Doug Rakowski, JC Callen, Joanne Kline, Jim Knepler, Al Jung,

Members Absent: Tim Harder, Chris Jenkins

Staff Present: Amy Becker, Brad Ney

1. Call to Order: Deb Bartnikowski, 6:30 PM

2. Approval of the Agenda: A motion was made to approve the agenda. 1st by Doug Rakowski, 2nd Al Jung, the motion passed unanimously.

3. Authorization of Emergency Funds for North Elevator Repairs

(See Schindler Elevator Corp. Jack Replacement Proposal)

Amy Becker reported that the same failure happened to the south elevator 6 years ago. The previous library director was informed that this type of failure would probably occur in the north elevator.

A discussion followed. Doug Rakowski questioned why there was not a 2nd quote for the repair. JC Callen would like to see the Preventive Maintenance records for the elevator. Karen Wachholz asked if this type of mechanical failure was covered under the insurance policy. Deb Bartnikowski expressed concerns over the lead time to manufacture the parts and the installation. There was concern over the additional costs for drilling and soil removal if needed.

JC Callen will meet with Amy Becker and review the preventative maintenance records. Amy will check with the city to see if this type of equipment breakdown is covered under the insurance policy. It was also suggested that the library get another quote for the repair.

The action to allocate emergency funds for the north elevator repair was tabled until the October 18, 2016 meeting.

The meeting was adjourned at 7:07 PM, October 6, 2016